



# Humber Valley Radio Control Flyers 2008 Nomination Form

Member Name: \_\_\_\_\_

Phone number: \_\_\_\_\_

**Please Note:**

- **Executive positions with \* beside them are also directors. Candidates for these positions must be 18 years of age or older**
- **You may nominate yourself**
- **You may nominate a person for more than one position**
- **A person must be nominated by at least 2 members for the nomination to be considered seconded**

As a member in good standing of the Humber Valley Radio Control Flyers, I wish to nominate the following people for the following executive positions:

President\* \_\_\_\_\_

Vice President\* \_\_\_\_\_

Secretary\* \_\_\_\_\_

Treasurer/ Membership Coordinator\* \_\_\_\_\_

Field Officer \_\_\_\_\_

Program Director \_\_\_\_\_

Contest Director \_\_\_\_\_

Nomination forms are due no later than Wednesday November 30<sup>th</sup>, and may be submitted in person at the November meeting to Dan Paluzzi, or Roy Gee, or by mail to:

Roy Gee  
268 Silverstone Drive  
Rexdale, ON M9V 3J1

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## *Nomination Form Receipt*

*(to be completed by teller)*

The nomination form of \_\_\_\_\_, has been received and registered.  
member name

\_\_\_\_\_  
Roy Gee (teller)

\_\_\_\_\_  
date

*The following is a description of the positions open for nomination, extracted from the document entitled "HUMBER VALLEY R/C FLYERS M.A.A.C. CHARTER CLUB CONSTITUTION AND BY-LAWS (REVISED SEPT. 1995)" Article 2, Section 3 of the Bylaws:*

**President**

- a) Supervise and direct the activities of the Executive.
- b) Promote the aims of the Club and provide leadership.
- c) Preside at all Club meetings and establish any committees required to conduct specific Club activities.
- d) Act as a Signing Officer for the Club.

**Vice President**

- a) Carry out in the President's absence all the duties of that office in accordance with the President's wishes.
- b) Take charge of all Club promotional activities. Act as a liaison between M.A.A.C. and the Club.
- c) Act as a signing officer for the Club.

**Secretary**

- a) Keep minutes of all meetings and if unable to attend, appoint a proxy to keep an accurate record, which will then be added to the Secretary's record of minutes.
- b) Receive and distribute Club correspondence.
- c) Maintain an inventory of all Club assets.

**Treasurer/Membership Coordinator**

- a) Collect, record and administer the revenues and expenditures of all Club funds.
- b) Produce an up-to-date financial report as requested.
- c) Assist the Auditor in any way as requested.
- d) Process and maintain accurate financial records of the membership.
- e) Act as a signing officer for the Club

**Field Officer**

- a) Ensure proper maintenance of the flying site by outside professionals or by enlisting of voluntary assistance from the membership.
- b) Be responsible for all Club property at the flying site.

**Program Director**

- a) Plan and arrange programs for regular Club meetings.
- b) Provide refreshments and the detailed social arrangements for Club functions.

**Contest Director**

- a) Arrange all contest and flying meets, including the purchase and distribution of prizes.